

## Kamin Travel Fellowship Application

Any biochemistry graduate student who is awarded a Graduate School Travel Fellowship will be automatically eligible for an additional Kamin Fellowship for up to \$400. As you know, the Graduate School Travel Fellowships cover 70% of cost of travel to a conference with a maximum of \$525 for domestic and \$700 for international. The additional Kamin Fellowship should cover most or all of any remaining expenses.

Awarded a Graduate School Travel Fellowship? Please submit a copy of your completed Graduate School Conference Travel Application and approval along with this application to Peggy Wilkison in room 251 Nanaline Duke.

Note: Graduate students who are unable to obtain a Graduate School Travel Fellowship are still eligible to apply for a Kamin Travel Fellowship by submitting this application to Peggy Wilkison. In this case, you should also include a brief letter of intent with relevant details of the trip and the reason(s) for not applying or receiving the Graduate School award.

Reimbursement: Save all of your original expense receipts. When you return, submit all receipts along with a Travel Expense Form to Peggy Wilkison for completion with the appropriate charge codes. We will then forward the forms on to the Graduate School if you have also received a Conference Travel Fellowship.

**Student Name:** \_\_\_\_\_

**Conference Title:** \_\_\_\_\_

**Conference Location:** \_\_\_\_\_

**Conference Dates:** \_\_\_\_\_

**Presenting?** (circle/check box):      YES      NO

If YES, title/topic you will be presenting: \_\_\_\_\_

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### **Expense Details:**

Registration Fee: \_\_\_\_\_

Primary Travel Fee: \_\_\_\_\_ Type: \_\_\_\_\_

Food (per day): \_\_\_\_\_

Lodging (per night): \_\_\_\_\_ Number of nights: \_\_\_\_\_

### ***Departmental Approval:***

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_