

Kamin Travel Fellowship Application

Any biochemistry graduate student who is awarded a Graduate School Travel Fellowship will be automatically eligible for an additional Kamin Fellowship for up to \$400. As you know, the Graduate School Travel Fellowships cover 70% of cost of travel to a conference with a maximum of \$525 for domestic and \$700 for international. The additional Kamin Fellowship should cover most or all of any remaining expenses.

Awarded a Graduate School Travel Fellowship? Please submit a copy of your completed Graduate School Conference Travel Application and approval along with this application to Amy Norfleet in room 251 Nanaline Duke.

Note: Graduate students who are unable to obtain a Graduate School Travel Fellowship are still eligible to apply for a Kamin Travel Fellowship by submitting this application to Amy Norfleet. In this case, you should also include a brief letter of intent with relevant details of the trip and the reason(s) for not applying or receiving the Graduate School award.

Reimbursement: Save all of your original expense receipts. When you return, submit all receipts along with a Travel Expense Form to Amy Norfleet for completion with the appropriate charge codes. We will then forward the forms on to the Graduate School if you have also received a Conference Travel Fellowship.

Student Name: _____

Conference Title: _____

Conference Location: _____

Conference Dates: _____

Presenting? (circle/check box): YES NO

If YES, title/topic you will be presenting: _____

Expense Details:

Registration Fee: _____

Primary Travel Fee: _____ Type: _____

Food (per day): _____

Lodging (per night): _____ Number of nights: _____

Departmental Approval:

Department Chair: _____ Date: _____